



---

## W.D. Boyce – Cub Scout Day Camp Job Description Program Director – Bloomington, IL

---

### ***Mission***

The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetime by instilling in them the values of the Scout Oath and Law. At Cub Scout Day Camp, you will work with Cub Scouts ages 1<sup>st</sup>-5<sup>th</sup> grade to bring them an innovative and rewarding summer program experience.

### ***Job Description***

The Program Director is responsible for the vision and mission implementation at Cub Scout Day Camp through day to day execution of programs, standards of instructions, coverage of all activities, and resource allocation. The Program Director also has a budget accountability and assists the Camp Director in supervision of the camp program with accountability to the Boy Scouts of America (BSA) National Standards. The Program Director reports to the Camp Director and the Cub Scout Program Executive. This is a seasonal job commitment. Day Camp takes place at Comlara Park near Bloomington, IL. Day Camp runs Mondays through Fridays during the month of June. You will be required to complete additional training online and in person prior to the start of camp. You may be required to travel to an overnight training.

### ***Principle Responsibilities***

- Supervise the overall program development and implementation at camp.
- Evaluate the program to ensure fulfillment of Cub Scout requirements and effective teaching methods.
- Assist in training staff.
- Oversee and enforce the rules and regulations of the camp.
- Supervise and manage the seasonal camp counselors.
- Implement fun, challenging, age appropriate and rewarding programs for the Scouts.
- Creative problem solving and flexibility in dealing with daily management and operations.

### ***Position Requirements:***

- Be at least 21 years of age.
- Be certified as a Cub Scout Day Camp Administration from the BSA National Camp School or be willing to attend and become certified at a BSA National Camp School.
- Be able to manage Cub Scout Day Camp focused on the vision and mission of the BSA.
- Register as a member of the Boy Scouts of America and pass a background check.
- Have a basic understanding of budgeting and be able to provide quality programs within budget.
- Have a general knowledge and understanding of the outdoor camping facilities and program activities.
- Be a positive role model for staff, parents, and Scouts.
- Be goal and task oriented.
- Have reliable transportation.

### **Compensation**

\$11.25/ hr. 40 hours per week. Seasonal Position.

### **Application**

Click [here](#) to fill out an application or go to this link <http://www.wdboyce.org/document/adventure-camp-staff-application/187506>

Return completed application to [erin.smith@scouting.org](mailto:erin.smith@scouting.org)

In person or by mail to:

Peoria Boy Scout Service Center

Cub Scout Day Camp Application

614 NE Madison Ave

Peoria, IL 61603