



W.D. Boyce Council – Cub Scout Day Camp

JOB DESCRIPTION

Camp Director – Bloomington, IL

Mission

The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetime by instilling in them the values of the Scout Oath and Law. At Cub Scout Day Camp, you will work with Cub Scouts ages 1st-5th grade to bring them an innovative and rewarding summer program experience.

Job Description

The Camp Director is responsible for the vision and mission implementation through the management of Cub Scout Day Camp. The director is responsible for day to day operations: resource allocation, budget accountability, overall supervision of the camp program; and, has focused accountability to the Boy Scouts of America (BSA), program design and sales strategies, policies and procedures, partnership and relationship management, and supervision and development of staff. The Camp Director reports to the Cub Scout Program Executive.

Principle Responsibilities

- Recruit volunteer program area staff members.
- Ensure implementation of the Scouting program.
- Oversee and enforce rules and regulations of the camp.
- Recruit Scouts from local Packs to attend camp.
- Provide communication and support for the Scouts, parents, and pack leadership.
- Organize and lead staff meetings.
- Responsible for staff supervision and organization.
- Work with the BSA Council to stay within a specified budget, keep records, and report daily to the Council.
- Collaborate with the Facilities Director on all camp activities.
- Act as primary point of contact for customer conflict resolution.

Position Requirements

- Be at least 25 years of age.
- Be certified as a Camp Director from the BSA National Camp School or be able to attend and become certified at a BSA National Camp School.
- Be able to manage Cub Scout Day Camp focused on the vision and mission of the BSA.
- Register as a member of the Boy Scouts of America and pass a background check.
- Have a basic understanding of budgeting and be able to provide quality program within specified budget.
- Have a general knowledge and understanding of outdoor camping facilities and program activities.
- Be a positive role model for staff, parents, and Scouts.
- Be goal and task oriented.